

MARKEY TOWNSHIP

7400 E Houghton Lake Dr, Houghton Lake, MI 48629

Office: 989-366-9614 Fax: 989-366-8631

Division / Combination / Boundary Adjustment Application

Metes and Bounds (Not in Subdivision)

- _____ Combination \$75
- _____ Land Division \$75 plus \$25 per new parcel number
- _____ Boundary Adjustment \$75

Platted Lots of Record (Lots in Subdivision)

- _____ Combination \$75
- _____ Land Division \$75 plus \$25 per new parcel number
- _____ Boundary Adjustment \$75

Parcel Information

Parcel #: 008-_____ - _____ - _____

Parcel #: 008-_____ - _____ - _____

Parcel #: 008-_____ - _____ - _____

Parcel #: 008-_____ - _____ - _____

ATTACHMENTS: Please provide the following with your application.

- Land Division Tax Certification signed by the Roscommon County Treasurer located at 500 Lake St, Roscommon, MI.
- A survey, sealed by a professional surveyor, is required for all divisions/combinations/adjustments with the exception of combinations of platted lots of record in a subdivision. This survey must show:
 - o The proposed division(s) including legal descriptions for each new parcel
 - o Date, survey number, scale and north point
 - o Dimensions of the proposed divisions
 - o Existing and proposed easements, roads and/or rights-of-way
 - o Easements for public utilities from each existing and proposed parcel
 - o Any existing improvements (buildings, wells, septic systems, etc.)
- Completed Rescind for retiring parcel(s) and completed Principal Residence Exemption affidavit for new parcel(s) if applicable.

PROPERTY OWNER ACKNOWLEDGEMENT:

I agree that the statements made above are true to the best of my understanding. If found to not be true, this application and any approval will be void.

I agree that any outstanding special assessments applied to any of the parcels to be combined, will remain with the parcel after combination and that future special assessment adjustments may be applied.

By submitting this application, authority is given to Township representatives to physically view and inspect the property.

The undersigned says that (s)he is he Petitioner involved in this application, and that the foregoing answers and statements herein contained, and the information herewith submitted are, in all respects, true and correct to the best of his/her knowledge and belief.

*Note – The new “Child Parcels” created from a property split or combination are recognized and brought on to the tax roll in the year following the request.

Signature of property owner: _____ Date: _____

Phone Number: _____

For Office Use Only:

Date Received: _____ **Amount Received:** _____

Treasurer Approval: YES / NO Date: _____ Signature: _____

If no, reason for denial: _____

Ordinance Approval: YES / NO Date: _____ Signature: _____

If no, reason for denial: _____

Is a Site Plan Review required: YES /NO

Planning Commission Approval: YES / NO Date: _____ Signature: _____

Assessor Approval: YES / NO Date: _____ Signature: _____

If no, reason for denial: _____