

MARKEY TOWNSHIP

7400 E. Houghton Lake Dr.
Houghton Lake, MI 48629
(989) 366-9614 Office - (989) 366-8631 Fax
www.markeytownship.org

SHORT-TERM RENTAL APPLICATION FOR REGISTRATION

Please note that Short-Term Rentals are valid for 1-year and must be renewed each year.

APPLICANT INFORMATION:

Name: _____ (This is the Primary Contact Person)

DBA (if applicable): _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Email: _____

Applicant is the owner of the property (if not, please fill out Owner on page 2)

Owner is the designated Local Agent

LOCAL AGENT INFORMATION (If different from Applicant):

Name: _____ (This is the Primary Contact person for Guests)

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Email Address: _____

RENTAL UNIT INFORMATION:

Address of Property: _____

Parcel Identification Number: _____

Number of Bedrooms: _____

Number of Off-Street Parking Spaces provided for the dwelling unit: _____

Maximum number of occupants (based on 2-occupants per bedroom plus 4-additional occupants, not to exceed 12 total occupants): _____

Length of typical rental period for which the applicant intends to rent the property:

Are there any Deed Restrictions? Yes (please provide) No

Type of Rental Unit:

"Owner-Occupied"- Having guests stay in rooms while I am also residing at my unit during their stay.

"Non-Owner Occupied"- Having guests stay in a unit I own but do not reside in.

HOMEOWNER INFORMATION (if not listed above)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Primary Phone Number: _____

Please Include:

- \$100 Application Fee (Non-Refundable)
- \$500 Annual License Fee (Paid annually on date application is approved, will be refunded if application is denied for any reason)
- Proof of Ownership
- Drawing of the floor plan and premises (see Section 5-I&J of STR Ordinance 59)
- Completed Shared Property Consent Forms (if applicable) (see Section 5-Q of STR Ordinance 59)
- Photographs of the Short-Term Rental premises documenting compliance with the Township Blight Ordinance.

Short-Term Rental Registration Affidavit

I affirm, under penalty of perjury, that the information contained in this application and all documents tenured in connection with this application are accurate and complete. Furthermore, I certify that I have reviewed and will comply with all other requirements of the Markey Township Ordinances (Short-Term Rental, Noise, Blight, Etc.), the Michigan Building Code, and not limited to:

Please read through and initial by Owner of the short-term rental property

- The maximum stay for short-term rentals shall be 29 consecutive days for the same occupant.
- The dwelling unit shall be limited to one single, short-term rental contract at a time.
- The maximum number of persons residing in the short-term rental shall not exceed two times the number of bedrooms plus four additional individuals, not to exceed twelve occupants total.
- The use of campers, recreational vehicles, tents, or other temporary dwellings to provide additional occupancy on the premises is not permitted.
- All short-term rentals shall have a designated Local Agent residing within 60 minutes of the Dwelling Unit used as a Short-Term Rental.
- The owner or agent shall maintain a list of all guests and their places of residence, which shall be produced to the Township upon request.
- The short-term rental shall not be used for Special Events, such as weddings, outdoor parties, or similar events that exceed the maximum number of occupants allowed.
- Motor vehicles, boats, campers and trailers shall be parked on the Short-Term Rental property and not parked on any public or private road or adjacent right-of-way.
- All dwellings and dwelling units available for short-term rental are subject to the requirements of the Township Ordinances, including without limitation the Township's Zoning Ordinance. In the event of a conflict between this Ordinance and any other Ordinance, the stricter regulation shall apply.
- All short-term rentals shall have all the Required Postings that are mandated by the Markey Township Short-Term Rental Ordinance. (Section 8 of ordinance)
- No commercial fireworks shall be used on the premises of a dwelling unit registered under this ordinance when it is being used as a short-term rental.
- All short-term rental properties must submit an annual registration form to Markey Township.

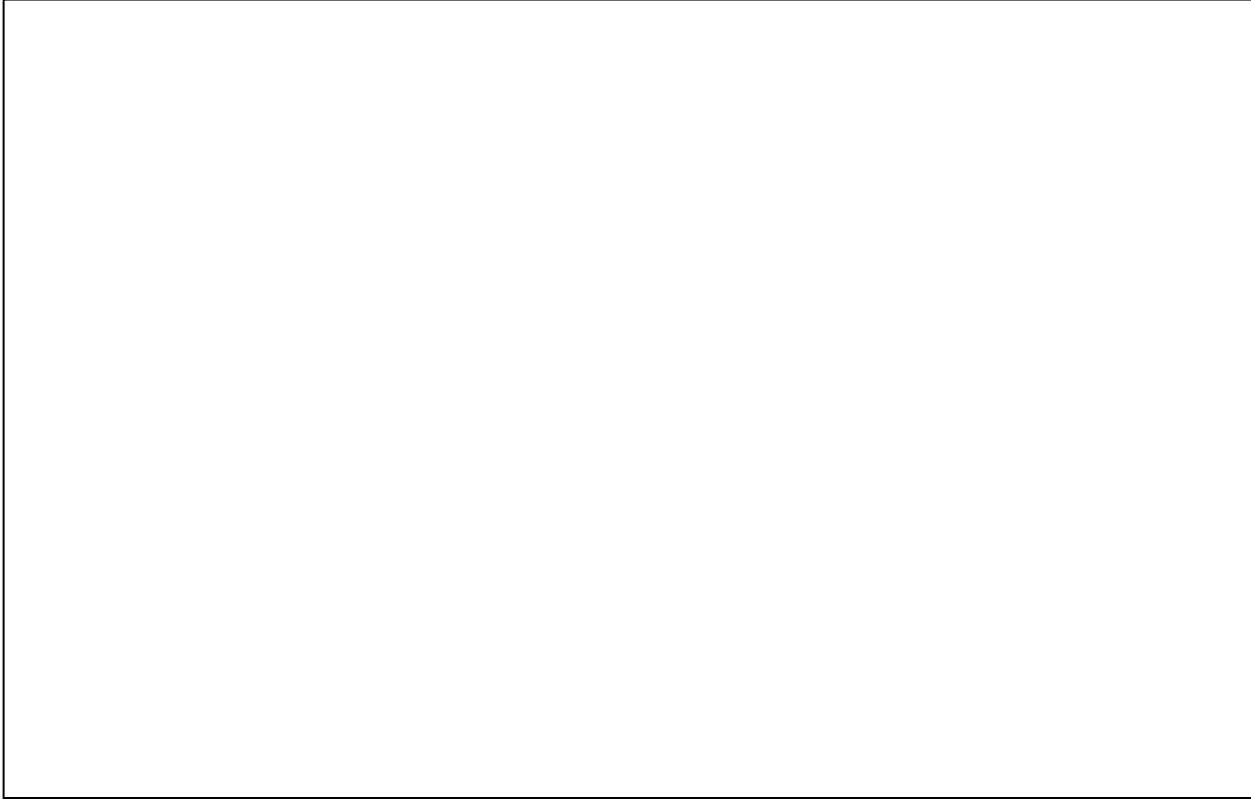
Short-Term Rental Registration Affidavit (cont.)

I understand that failure to comply with any of the above-listed conditions, in addition to those set forth in the Short-Term Rental Ordinance, will be cause for enforcement action by Markey Township which may result in the accrual of fines and penalties and/or prohibition from operation of future short-term rentals.

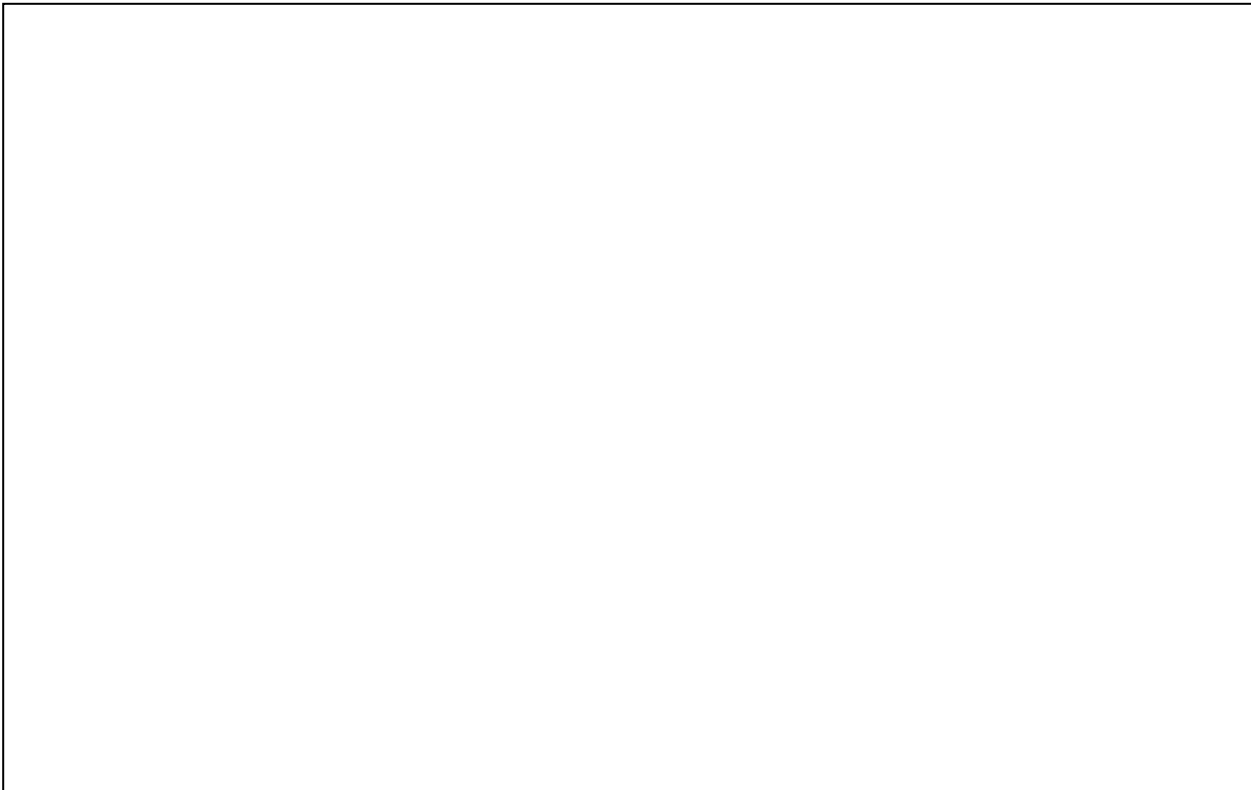
Signature

Date

Floor Plan Diagram (see Section 5-I of Ordinance 59)



Drawing of Premises with Parking (see Section 5-J of Ordinance 59)



Shared Property Consent Forms

I _____, being the owner of shared property/easement
(Print Name)
with _____, do hereby give my consent for the operation
(STR Address)
of said property as a Short-Term Rental. It is my understanding that any and all shared
property may be used by the owner and renters of the STR, unless specifically outlined in this
Consent Form.

(Signature) (Address)

I _____, being the owner of shared property/easement
(Print Name)
with _____, do hereby give my consent for the operation
(STR Address)
of said property as a Short-Term Rental. It is my understanding that any and all shared
property may be used by the owner and renters of the STR, unless specifically outlined in this
Consent Form.

(Signature) (Address)